


**WALSHAM le WILLOWS PARISH COUNCIL**

MINUTES of the meeting held on Wednesday 8<sup>th</sup> January 2025 commencing at 7.00 p.m. in the Memorial Hall.

*[Informally approved. Formal approval, at the next meeting with any corrections]*

**PRESENT:** Cllrs. Bartholomew, Belson, Mecrow, Roberts, Tuck, Winch.

**ALSO PRESENT:** District Councillor Richard Winch & County Councillor Jessica Fleming

1. OPENING STATEMENT (if any required) None	Action
2. APOLOGIES a. Cllr Brookes for reason of illness. b. Consent was given.	
3. DECLARATIONS of Pecuniary & Non-Pecuniary Interests a. To receive declarations of pecuniary, local non-pecuniary interest(s) including personal interests in items on the agenda and to include declarations of any gifts of hospitality – none received b. To receive declarations of lobbying for planning matters on the agenda – none received c. To receive requests for dispensation – none required	
4. MINUTES - To receive and consider the minutes of the following meetings (as previously circulated) a. Minutes of the meeting held on 11th December 2024 were approved as true and accurate record for signing. b. Outstanding actions from last meeting were reviewed i. The Clerk advised that a quote for dealing with the ivy had come in from David Brown just after the agenda was published in sum of £350. It was agreed that this work should go ahead. Clerk to action. ii. Cllr Roberts was able to confirm that a full meeting of sports club trustees has not yet taken place, so the feedback has not yet been given.	Clerk
5. PUBLIC OPEN FORUM (POF) - To receive questions and matters of concern from members of the public in attendance with regard to items on the agenda and any other matters. <b>No members of public were present.</b>	
6. REPORTS FOR INFORMATION & QUESTIONS - to receive written reports & put questions: a. County Councillor Fleming referred to her report i. District Councillor Winch raised an issue with the wording of Cllr. Fleming's report on the subject of devolution for Norfolk/Suffolk. There was a difference of opinion on the extent to which a quick response within the timescales set will not allow proper scrutiny and public engagement particularly as it is probable that many residents are still unaware of the early proposals. Cllr Fleming explained that the County	

So signed by the Chair at the meeting of 12<sup>th</sup> February 2024

<p>Council had been put in a difficult position by central government and that unlike previous proposals, unanimity amongst the authorities involved was not required for the current proposal to go forward, so to fail to respond within the tight timescales that had been set, and not to request a deferral of elections, would lead to SCC effectively having no voice at all in the proposals.</p> <p>ii. Cllr Bartholomew raised the issue of the ongoing lack of response re the cutting of the hedge outside Elmside Lee despite the fact that SCC have acknowledged that it is their responsibility to either have it cut or get the landowner (from whose land the growth appears to emanate) to cut it back (within published timescales). Cllr Winch proposed a working party of Parish Councillors &amp; Clerk to get the job done this coming Saturday 11<sup>th</sup> January. Cllr Roberts will bring a trailer for the arisings.</p> <p>b. District Councillor Winch</p> <p>i. District Cllr. Winch posed the question for the Parish Council of where a new bus shelter, if any, should be located for the new bus service that will pick up passengers from the vicinity of the Six Bells. He felt this is an issue that is going be raised by users of the service. After discussion it was decided that advice needed to be taken from Josh White (SCC highways) and planning at MSDC, re the erection and siting of a bus shelter in a conservation area anywhere in the sightlines of a Grade I Listed Building (St Marys Church).</p> <p>ii. Cllr Mecrow asked if, as a result of the new central government house building requirements on Local Authorities (when these are known), the Neighbourhood Plan (NP) should be amended. The advice was that it would be better for the new housing requirement numbers to be included in any update to the Neighbourhood Plan.</p>	Clerk
<p>7. REPORTS FROM WORKING GROUPS (Flood, CEP, Traffic) &amp; ACTION LOG REVIEWS</p> <p>a. <b>Traffic Group</b> – The circulated report was noted. Cllr Winch asked that councillors reviewed the draft 20's Plenty insert for The Observer and the door knocking scripts and letter. These were approved with one minor suggestion. It was agreed that more bin stickers may be needed. Clerk to order some more. Cllr Bartholomew suggested a front page splash in The Observer as well. Council agreed £35 for Observer colour insert. Door knocking is planned for February and Cllr Winch asked for volunteers to assist with this exercise.</p> <p>b. <b>Flood Group</b> – Nothing to report. Cllr Bartholomew [?] asked about the progress with the S19 investigation which was due to complete mid December. Clerk to seek update.</p> <p>c. <b>CEP Group</b> – Circulated report was noted and it was advised that First Aid training (15 places) was due to take place on 1<sup>st</sup> February.</p>	Clerk
<p>8. PARISH COUNCIL OBJECTIVES 2024/25 (not covered under working groups - Footpaths, Shepherd's Grove, Bus Routes, Local Plan) Nothing to note</p>	

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<p>9. PLANNING, LICENCING &amp; RELATED MATTERS</p> <p>a. APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/24/05584 Proposal: Notification of Works to Trees in a Conservation Area - Fell 2 No. Pine (T1 and T2) Location: High Hedges, Palmer Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BZ THE PARISH COUNCIL MADE NO COMMENT</p>	
<p>10 PLANNING OUTCOMES (decided by Mid Suffolk District Council, Planning Authority) for noting only -</p> <p>a. APPLICATION FOR ADVERTISEMENT CONSENT - DC/24/04267 Proposal: Application for Advertisement Consent - Construction of 2No externally illuminated Fascia signs and a 1No welcome sign. Location: Linton House, The Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AZ MSDC GRANTED PERMISSION</p> <p>b. APPLICATION FOR PLANNING PERMISSION - DC/24/03403 &amp; associated Listed Building Consent DC/24/03404 - Proposal: Householder application – Re-render all elevations, re-roof main house and lean-to, lay new limecrete floors, demolish front porch, repair/rebuild 3 no. chimney stacks, reinstate former door in rear elevation, widen 3 no. windows, replace gable door with window, replace front door, re-open 2 no. fireplace recesses, unblock internal doorway, remove internal partition, demolish partially collapsed outbuilding, demolish brick outbuilding. Location: The Woodlands, Finningham Road, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3BQ MSDC GRANTED PERMISSIONS</p> <p>c. APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/24/04893 Proposal: Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/24/00034 dated 07.05.2024 Town and Country Planning Act 1990 - Erection of detached single storey building to provide ancillary accommodation. - To vary Condition 2 (Approved Plans and Documents) To move the position of the proposed building. <b>Location:</b> 2 Avenue Cottages, The Street, Walsham Le Willows, Bury St Edmunds Suffolk IP31 3AZ MSDC GRANTED PERMISSION WITH FURTHER CONDITIONS</p>	
<p>11 FINANCE &amp; AUDIT</p> <p>a. Bank reconciliation for period ending 31<sup>st</sup> December 2024 was approved for signature.</p> <p>b. Accounts awaiting payment summary and invoices for payment were approved for processing. (Appendix 1).</p>	
<p>12 CLERK ACTION LOG, COUNCILLOR REPORTS &amp; CORRESPONDENCE (if not dealt with elsewhere)</p> <p>a. To consider clerk's action log – nothing of note or concern.</p>	

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<ul style="list-style-type: none"> <li>i. Cllr Mecrow has noted use of footpaths by horse riders again and proposed minuting the fact that there is only one bridleway in the village running from the corner in West Street next to West Street Farm over to Wyken. The Parish Council asks that horse riders respect the fact that footpaths are for walkers and that using them as bridleway, particularly at this time of year, makes walking on them difficult.</li> <li>ii. Cllr Mecrow reported back on his attendance at a presentation on Rural Led Community Housing organised by Community Action Suffolk which he explained in a lot of detail how a trust is set up to achieve greater control over housing that is built, where it is built and on specification of type of occupant. He felt that the possibility of pursuing such a scheme should be kept in mind with local housing for local people in mind to support village cohesion. This was noted with interest. It was suggested that this idea should be kept on the agenda for annual consideration and at the point of review of the Neighbourhood Plan.</li> <li>iii. Cllr Bartholomew raised the issue of the review of the Neighbourhood Plan which probably needed about 3 months to complete. The Clerk confirmed from records that a review is due to be completed by 14/02/2026 which means that work on this should commence in the summer of 2025. It was agreed that the Parish Council would inform the District Council of the intention to review and convene a group of Parish Councillors to expedite this, with invitations to other key people. Clerk to check on funding to NP reviews.</li> </ul> <ul style="list-style-type: none"> <li>b. To consider any other matters not covered elsewhere on the agenda <ul style="list-style-type: none"> <li>i. Cllr Mecrow noted the drain in the corner behind the fence along Swan Path was blocked and running across Swan Path. Clerk to contact Clerks to ask that this is cleared.</li> </ul> </li> </ul>	Clerk
<p>13. MEETING CLOSE</p> <ul style="list-style-type: none"> <li>a. Meeting closed at 20:41</li> <li>b. Next Parish Council Meeting – 12<sup>th</sup> February 2024 7pm – Memorial Hall.</li> </ul>	

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## APPENDIX 1

## Payments for Authorisation January 2024

#	Payments OUT	Amount	Description
1	Nurture Landscapes Ltd	132.00	Extra cut verges and play area - December
2	Memorial Hall	27.00	Hall hire PC meeting December
3	Suffolk County Council	1,332.00	Streetlight column replacement
4	HMRC Cumbernauld	275.05	Employers PAYE
5	Parish Council Employee	962.55	Wages
#	Payments IN & Other Payments/Transfers	Amount	Description

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